



POA

INTEGRATE. CALIBRATE. VALIDATE.
poa-inc.com

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ISO9001:2015 Certification #15953

POA COVID-19 Business Continuity

Dear Valued Customer:

As your trusted supplier of Integration, Calibration and Validation services, Powers of Automation, (POA) gives our assurance that we are actively monitoring the Covid-19 Situation. POA is complying with all State and Federal requirements and customer policies.

We are taking the necessary steps to keep our employees safe while maintaining our operations so you can continue to support your business customers and employees during this time of uncertainty. We are tracking updates issued by international, federal, state and local agencies including, but not limited to, Center for Disease Control and Prevention (CDC) and the World Health Organization (WHO) to ensure that we are taking any required actions. We are well prepared to make necessary adjustments to ensure the health and safety of our customers, employees and suppliers.

POA has developed and implemented an internal Covid-19 Plan to keep our employees and customers safe and healthy. This company plan was developed by the POA Leadership Team to address the emerging COVID-19 pandemic. This plan includes but is not limited to social distancing, good hygiene practices, work-at-home, daily health assessments and isolation of employees, if exposed. In addition:

- POA's leadership meets daily to monitor and adapt to changing conditions and regulations.
- POA employees who can work from home have been doing so since March 13th.
- POA production operations continue to function.
- POA's suppliers are providing the necessary components, services and materials. They intend to continue to do so.
- POA continues to provide onsite services at customer facilities in accordance with each customer's protocols and guidelines.
- POA has isolated our service teams into defined pairs to maintain their health, fitness for duty and minimize potential impact to POA business operations.
- POA is requesting the necessary documentation from each customer to ensure compliance with state and federal requirements to meet the definition of "critical" or "essential services."

We are committed to serving our customers while ensuring the safety of our employees in this challenging time. We will continue to provide updates as the situation evolves.

Sincerely,

Denise Bestwick, COO